

## Characteristics of Interagency Collaboration Assessment

1. Identify members for an interagency team, terms of service, procedures for replacing members, orientation of new members, and online and print member directories.

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2. Develop teams across disability and non-disability agencies that have a focus on transition related services.

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3. Clearly define roles and responsibilities of organizations within an interagency agreement.

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4. Develop formal and informal agreements with agencies responsible for delivering transition services.

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5. Develop procedures for how services will be delivered and shared among school and community agencies.

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6. Implement a statewide plan that: addresses gaps, includes strategies for funding, streamline transition process, and eliminates repetitive service delivery.

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7. Create a vision and mission for transition services and programs in our community.

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8. Create a toolkit with information about all of the community agencies that are available to youth in your area.

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9. Schedule regular planning times for interagency team meetings

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10. Develop procedures to include students, families, and agencies in the transition process.

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11. Decide how information sharing and communication will take place across agencies.

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12. Provide continuing professional development opportunities for all interagency team members.

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13. Develop a set of procedures to help problem solve when you encounter barriers

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