VANDERBILT UNIVERSITY OFFICE OF STUDENT LOANS
RELEASE OF CONFIDENTIAL ACCOUNT INFORMATION

In accordance with the Federal Trade Commission Standards for Safeguarding Information (16 C.F.R. Part 314) required by section 501(b) of the Gramm-Leach-Bliley Act, the Vanderbilt University Office of Student Loans may release non-directory information or records concerning a borrower's account **only upon the written consent of the borrower.**

Therefore, if you wish for the Vanderbilt University Office of Student Loans to discuss or release financial information concerning your account with persons who are not co-signers on the promissory note or account guarantors, you must complete, sign, and return this *Release of Confidential Student Loan Information* form to our office.

Borrower's Authorization to Release Account Information

I,_____(please print), authorize the Vanderbilt University Office of Student Loans to discuss or release information concerning my account records to the following person(s):

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

☐ I understand that this release will be in effect and honored until such time that I personally revoke this privilege. To revoke this privilege, I must notify the Office of Student Loans that the release of information may no longer be given to the party(ies) listed above.

OR

☐ I do not want information released to anyone other than myself. (Please note that if you check this, your parents or spouse CANNOT get information on your account if they contact us.)

_____	_____	_____
Borrower's Signature	Account Number	Date

Please return to:
Vanderbilt University
Office of Student Loans
PMB 406217
Nashville, TN 37240
Fax: 615-343-8511