



**Meeting Minutes:  
Tuesday, December 13, 2022  
In Person and Online Zoom Meeting**

**Present**

Albright, Dallas  
Baughman, David  
Bennett, Jennifer  
Bishop, Faith  
Bonner, Cheryl  
Borgic, Kevin  
Bourgoin, Jeremy  
Bush, Marita  
Butner, Sean  
Carlson, Robin  
Carroll, Sara  
Chai, Pearl  
Champion, Brittany  
Cole, Victoria  
Conwell, Patrick  
Cope, Sara  
Coradazzi, Danny  
Cummings, Kenedee  
Dickson, Nancy  
Dixon, Amanda  
Eubanks, Helga  
Fogg, Christine  
French, Caitlyn  
Gibbons, Sarah

Gilmore, Alana  
Gyarmati, Krista  
Harding, Amanda  
Hastings, Lynn  
Higgins, Ed  
Hollifield, Michael  
Jackson, Crystal  
Johnson, Denise  
Johnson, Linda  
Keever, Jeffrey  
King, Amanda  
Kiolbasa, Mary  
Kurilko, Rachel  
Lampley, Cassanora  
Lawrence Givens, Tiffany  
Long, Madeline  
Maddox, Lynn  
Manlove, Sharon  
Manus, Sara  
McKeever-Burgett, Adam  
Moody, Chance  
Naughton, Megan  
Noote, Allie  
Oliver, Leshau

Patterson, Mundy  
Peters, Erin  
Pezzati, Katelyn  
Poteete, Sarah  
Pratt, Jeremy  
Pring, Michael  
Putnam, Sara  
Reed, Haley  
Reeves, Kallea  
Rivas, Beth  
Sierra, Bryn  
Smith, Amy  
Smith, LaDonna  
Stumpf, Jean  
Swayze, Sarah  
Turner, Kimberly  
Walker, Susan  
Wang, Joanne  
Weeks, Daravanh  
Weisbrodt, Cathy  
Wilson, Maisie  
Woody, Jennifer  
Zink, Andrea

## **Not Present**

Adams, Charlton  
Beck, Rebekah  
Benitone, Hastings  
Brust, Valerie  
Carro, Elena  
Carroll, Chantry  
Casey, Drew  
Cochrane, Brian  
Cooley, Emma  
Cornwell,  
Cassandra

Crutchfield,  
Savannah  
Dawson, T. Renee  
Dixon, Michele  
Dodson, Michael  
Elliott, Craig  
Farst, Paige  
Foggie, Christina  
Gioglio, Kaslista  
Kamtarin, Shahpar  
Kelley, Emily

Knighton, Keeouka  
Knupp, Peggy  
Maraniss, Andrew  
Masters, Richmond  
Melson, Keire  
Mitchell, Heather  
Taiman, Matt  
Watson, Hollie

## **Guests:**

Adams, Laura  
Brooks, Bari  
Christie-Mizell,  
André – Guest  
Speaker  
Coppinger,  
Whitney  
Cummings, Eric  
Dryden, Amari –  
Guest Speaker  
Gibson, Madison  
Glasgow, Scotty  
Grant, Jackie  
Hessler, Soren  
Jones, Kara

Leibowitz, Miriam  
Moore, La Tisha  
Murray, Ira  
Naifeh, Jake  
Schettino, Shirley  
Thomas, Anna  
Vaught, Krista  
Wareham, Jolie  
Grace

## **WELCOME**

*Amanda Harding, President, called meeting to order at 8:33 am*

### **Agenda**

Graduate School Initiatives and Updates – Dean Christie-Mizell  
Student Athlete Summer Internship Program – Amari Dryden, Director of Career Development  
USAC Business and Committee Reports  
USAC Holiday Fun

## **Keynote Speakers**

**C. André Christie-Mizell - vice provost for graduate education and dean of the Graduate School**

**Enhancing Doctoral Education at Vanderbilt Through Collaboration**

### Overview

- Role of the Graduate School
- Enhanced Funding Model for Doctoral Education
- Graduate School Programs and Projects

### Themes from Faculty Listening Tour

- Intentional recruitment
- Competitive funding packages
- Guidance on best practices for mentoring and advising
- Focus on interdisciplinary research and cross-collaboration
- Support of international students

### Themes from Graduate Student Listening Tour

- Better service delivery
- Competitive funding packages
- Clear expectations for research
- Clarifications of student's role in mentoring and advising
- Protection of cohort model

### The Role of the Graduate School: Vision, Student Success, Operations:

- Align Vision and Mission – empower Schools and Colleges in recruiting, training, and placing the world's top PhD students
- Support Structures – promote scholarly excellence through programming and auxiliary grant support
- Outreach and Engagement – equip departments to promote student achievement and advancement through institutional guard rails and policies
- Support the Schools and Colleges – achieve superb operational effectiveness through a clearly defined structure of responsibilities

### Consensus Pillars of Student Success:

High achievement and job placement set the stage for recruiting the next stellar cohort.

- Recruitment
- Research Expectations
- Training for the Profession (ie-faculty, industry)
- Advising and Mentoring
- Progress Towards Degree
- Job Placement and Ongoing Professional Development
- Student Financial Support

### Office of the Provost supplements: promoting high-quality investments

- Interdisciplinary Programs – foster intellectual communities across PhD disciplines
- Provost PhD Fellowships – financially support select students for 5 years to promote rigor, achievement, and diversity

- Incentivizing External Grants to Support PhD Education – support for PhD programs that obtain external grants for PhD students
- PHD Student Scholarly Excellence – support for students getting honors, showing pursuit of grants, publishing papers, etc
- Support Services – invest in necessary support services like childcare subsidies

#### Implementation Timeline

- Phase 0 – Confirm Senior Leadership Endorsement – April 2022 – outline and obtain senior leadership endorsement for the plan
- Phase 1 – Communicate Change and Share Best Practices – May 2022-June 2022 – Coordinate with schools and colleges, communicate next steps to Deans, Chairs, Coordinators
- Phase 2 – Assess and Develop Future State Resources – July 2022-October 2022 – PhD programs update handbooks, reform supplements, develop reporting metrics and process, standardize relevant policies
- Phase 3 – Implement and Inform Students – November 2022–May 2023 – Communicate supplements to students and faculty, track information to support incentive program, programs complete year-end survey
- Phase 4 – Evaluate and Make Revisions – June 2023 and Forward – analyze program data from survey determine Office of Provost Supplement allocations

#### Student Services:

- Admissions and Enrollment Management
- Academic Affairs
- Graduate Leadership Institute
- Graduate and Postdoc Academic Success
- Events and Communications

### **Amari Dryden – Director of Career Development** **Student – Athlete Summer Internship Program**

#### Mission

- Offer student-athletes the opportunity to gain valuable work experience without being concerned about how their basic needs are met
  - Vanderbilt Athletics will pay for student athlete’s housing and meals throughout their internship in Nashville, even if the internship is paid
  - Student-athlete must physically be in Nashville and the internship must be at least 20 hours per week.
- Ensure by the time every student-athlete graduates from Vanderbilt, they are prepared for life after sports

#### What Do Student-Athletes Bring to the Workforce?

- Teamwork
- Discipline
- Time Management

- Coach-ability
- Determination
- Adaptability
- Leadership
- Growth Mindset

#### Student-Athlete Summer Internship Fair

- Tuesday, February 29<sup>th</sup> 6 – 7:30 PM
- Student Life Center
- Dinner provided

#### Timeline

- January – send Amari Dryden internship descriptions
- February – Internship Fair
- March – Internship Matching
- April – Internship matches finalized

#### Questions? Want to Participate?

- Email Amari – amari.dryden@vanderbilt.edu

## **USAC Business**

#### Kroger Card Community Rewards

- December will be the last two months we are participating in the current Kroger awards.
- Will be shifting over to new EAP on the University side
- The University will have a new Kroger Community Account
- Partnering with Amazon Smile in the new year

#### Minutes for October and November – Approved.

#### Communications Committee

- Thank you for your ideas for the flyer – be on the lookout for it at the Turkey Toss.
- Social Media – Facebook, Instagram, twitter.
- Welcome to the guests that are here today. 106 people on the call, most.

#### EDI Committee

- EDI committee meeting is Friday, December 16 at 1 pm

#### Events Committee

- Virtual Food Drive coming up – look for the link in the USAC Newsletter to participate.
- Turkey Toss – December 16 – 7 AM – 6 PM – Sarrat Student Center, 2301 Vanderbilt Place
- USAC Coffee Break – again in the Spring
- Next meeting: December 20 @9:30 AM via Teams

### Membership

- December Birthdays – Emma Cooley, Amanda Dixon, Christine Fogg, Amanda Harding, Lynn Hastings, Faye Johnson, Mary Kiolbasa, Rachel Kurilko, Katelyn Pezzati, Jeremy Pratt, Sara Swayze
- Meet a Member – Maisie Wilson, Project Manager, Production Editor for Vanderbilt Magazine

### Rules and Administration

- Fun fact about Robert's Rules of Order
  - Henry Robert wrote a Pocket Manual of Rules of Order for Deliberative Assemblies after he graduated 4<sup>th</sup> in his class at West Point and as an accomplished Army Officer – was unexpectedly asked to chair his church's business meeting. It ended with members throwing hands over procedure.
- Next meeting: TBD

### Staff Life

Staff Mentorship Program Update:

- Mentors – 118
- Mentees – 118
- # who signed up for both – 35
- USAC participation – 17 mentors, 18 mentees

New Employee Wellness and Mental Health Programs start January 2023

Be on the Look out for new ELE Workshops starting in January

### Next Meeting

Tuesday, January 10 – Zoom

Meeting adjourned at 9:49 AM.

Those in attendance enjoyed breakfast and participated in Holiday Games.

***USAC Vision: Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.***