



Meeting Minutes: Tuesday, June 13, 2017

Student Life Center, Board of Trust Room

Present:

Anderson, Katherine
 Balthrop, Merry
 Barrow, Terrie
 Berry, Carolyn
 Brady, Al
 Brassil, John
 Caldwell, Caroline
 Carlson, Robin
 Chiavini, Amanda
 Choate, Corey
 Clark, Neal
 Darling, Shelley
 Harbin, Rachel
 Hawthorne, Kelly
 Heaton, Ashley
 Hughey, Jasen
 Johnson, Judy
 Jones, Eric
 Karls, Aletha
 King, Amanda
 Little, Geoffrey
 Lord, Sara
 Loudon, Jeff
 Malone, Amelia
 Marshall, Jordan
 McChesney, Bailey

McClure, Nathan
 McDaniel, Jon-Michael
 Meadows, Shelley
 Pickert, Donald
 Pierce, Tania
 Porter, Beth
 Preston, Chris
 Pring, Michael
 Richter, Andy
 Sanchez, Monica
 Seezen, Karen
 Sims, Beth
 Smith, Amy
 Smothers, Natalia
 Soren, Carol
 Sprague, Megan
 Stanard, Ray
 Taylor, Susan
 Vincz, JaNiece
 Wachter, Michelle
 Waits, Robert
 Washam, Glenda
 Wells, Mia
 Westrom, Lynn
 Williams, Tara
 Woche, Melissa
 Wood, Catherine

Did Not Attend:

Anderson, Dirk
 Angela, Baker
 Armour, John
 Ashton, Zeven
 Assadian, Nurlan
 Bahiraei, Kelly
 Bailey, Christina
 Barclay, Smanatha
 Battle, BiShaune
 Begarly, Brandon
 Behnam-gilani, Ali
 Brooks, Kay
 Carney, Kathy
 Clark, Joanna
 Clemmons, Lee
 Cooley, Emma
 Cornelius, Clark
 Cruise-Stre, Kirra
 De Los Santos, Wil
 Debeb, Kelley
 Dixon, Michele
 Eardley, Karen
 Eckert, Danielle
 Engstrom, Steven
 Fann, Drew
 Fields, Craig

Fox, Anita
 Giese, Tiffany
 Glende, Lora
 Gray, Gary
 Hall, Andy
 Halman, Malina
 Harrell, Rachel
 Hickey, Emily
 Hicks, Antoinette
 Higgins, Ed
 Johnson, Faye
 Kasinger, Jake
 King, Amanda
 Korab, Emily
 Lammers, Lillian
 Latham, Vickie
 Mandeville, Jenny
 Miller, Jean
 Miltner, Damon
 Morgan, Rachel
 Newell, Tanish
 Parker, Patricia
 Parks, Liv
 Payne, Philip
 Pepper, Ronnie
 Preston, Chris
 Provost, Carl
 Pursley, Amber
 Rauh, Jonathan
 Robinson-Nichols, Monique
 Ruiz, Carlos
 Seckman, Matthew
 Shelato, Mary
 Siegel, Charlotte
 Sierra, Anthony

Sims, Beth
 Smith, Susie
 Sprague, Megan
 Teaford, Jeremy
 Tharp, Anthony
 Thomas, Anna
 Turner, Kimberly
 Waits, Robert
 Washam, Glenda
 Watkins, Heather
 Weinstein, Sandy
 Weisbrodt, Cathy
 Wells, Mia
 Williams, Megan

Sent Regrets:

Bailey, Christina
 Barclay, Samantha
 Buchanan, Leslie
 Clark, Kristen
 Eardley, Karen
 Erickson, Catherine
 Fann, Drew
 Fox, Anita
 Johnson, Faye
 Korab, Emily
 Lammers, Lillian
 Latham, Vickie
 Mandeville, Jenny
 Morgan, Rachel
 Newell, Tanish
 Rall, Kathleen
 Rauh, Jonathan
 Siegel, Charlotte
 Tharp, Anthony

Weinstein, Sandy
 Weisbrodt, Cathy
 Williams, Megan
 Wilson, Cliff

Visitors:

Madison, Gibson, HR
 Deb Grant, HR
 Andy Hall, Tech Services
 Catherine Wood, HR
 Jordan Marshall, UEA
 Malina Halman, Peabody
 Teea Moore, HR
 Kay Brooks, Vice Provost's
 Office
 Gwen Hopkins, Chancellor's
 Office

New Members:

Tania Pierce
 MicheelleWachter
 Laurel Duncan Bigiju
 Aletha Karls
 Shelley Meader
 Stephanie Sefeik
 Joanna Clark
 Tara Williams
 Geoffrey Little
 Lee Clemmons
 Kirra Cruise-Streat
 Susan Taylor
 Bailey McChesney
 Emma Cooley
 Amelia Malone

8:45 a.m. President Al Brady called the meeting to order.

OLD & NEW BUSINESS ANNOUNCEMENTS

- Welcome from President Al Brady.
- Approval of the May minutes.
- The resignation of secretary, Shelley Darling, was accepted and nominations for secretary for the 2017-2018 year were taken. Rachel Harbin from Group #3 was nominated and elected.

COMMITTEE HIGHLIGHTS & REPORTS FOR 2016-17

Communication, chair Jenny Mandeville

- Restructured the website.
- Redesigned the website.
- Revamped the newsletter.
- Creation of new banner and USAC logos.

Membership, chair Anna Thomas

- Happy Birthday to all the June birthdays.
- Welcomed the newly elected representatives.
- Worked very hard to keep the council at full staff.
- Had an excellent year.

Events, co-chairs Judy Johnson and Amanda King

- Second Harvest Food Drive raised 1,005 pounds of food equaling 850 meal.
- Collected Christmas donations for the Nashville Human Society.
- Red Cross Blood Drives – next blood drive will be August 10th from 10:00-3:00 p.m. in the Sarratt Student Center Room 216/220.
- Held successful USAC Happy Hours.
- Collected clothing for the VUMC Clothing Closet,
- Tailgate with door prizes was a great hit with employees.

Staff Life, co-chairs Andy Richter and Jeff Loudon

- Accomplishments
 - Alternate Transportation Report.
 - CARE Event 4/6/17 – Respecting Our Differences. Video is available on the USAC website.
- Work in Progress
 - Ombudsman.
 - Retirement Proposal.
 - Thanked all the committee members for their outstanding efforts this year.

Rules and Administration, co-chairs Melissa Wochoer and Vickie Latham

- Nothing to report.

Standing Committees

Benefits

- Nothing to report.

Traffic & Parking

- Nothing to report.

Athletics

- Nothing to report.

YEAR END SUMMARY

- Increased the number of USAC representatives on university standing committees.
- USAC reps were very active across all committees during the Future VU project.
- USAC also had a representative on the Future VU Executive Board.
- USAC now has a regular meeting slot for updates from Barbara Carroll, Associate Vice Chancellor and Chief Human Resources Officer.
- USAC received 19 different invitations to have USAC representatives on different university committees.
- USAC is partnering with Human Resources where Events Committee Chairs will serve as USAC representatives on the Employee Appreciation Committee.
- Offered a standing slot for the Vice President of USAC into the Leadership & Development Training Program for the Division of Administration.
- Saw its PTO proposal pushed forward as the university changed and updated the Holiday & PTO Policy.

CERTIFICATES PRESENTATIONS

- President Al Brady presented Certificates of Appreciation to all USAC representatives in recognition of valuable contributions to University Staff Advisory Council for 2016-2017.

AWARD PRESENTATION

- **Committee Member of the Year for 2016-2017** present to Robin Carlson.
- **Committee of the Year for 2016-2017** presented to the Events Committee.
- **The 2016-2017 Karen Dolan Spirit Award** presented to Anna Thomas.
- Officers for 2016-2017 were presented awards for their service to USAC.
- The gavel was handed over from the 2016-2017 President Al Brady to the 2017-2018 President Michael Pring.

CLOSING

The next meeting will be held on July 11, at 8:30 a.m. in the Student Life Center Board of Trust Room.

Meeting was adjourned.