



Meeting Minutes: Tuesday, May 9, 2017

Student Life Center, Board of Trust Room

Present:

Anderson, Katherine
 Balthrop, Merry
 Barclay, Samantha
 Berry, Carolyn
 Brady, Al
 Caldwell, Caroline
 Carlson, Robin
 Chiavini, Amanda
 Choate, Corey
 Clark, Neal
 Darling, Shelley
 De Los Santos, Wil
 Dixon, Michele
 Eckert, Danielle
 Fann, Drew
 Fox, Anita
 Hawthorne, Kelly
 Higgins, Ed
 Hughey, Jasen
 Johnson, Judy
 Jones, Eric
 King, Amanda
 Korab, Emily
 Mandeville, Jenny
 Morgan, Rachel
 Newell, Tanish

Parker, Patricia
 Payne, Philip
 Porter, Beth
 Pring, Michael
 Richter, Andy
 Ruiz, Carlos
 Sanchez, Monica
 Seezen, Karen
 Siegel, Charlotte
 Sims, Beth
 Smith, Amy
 Sprague, Megan
 Stanard, Ray
 Washam, Glenda
 Watkins, Heather
 Weinstein, Sandy
 Weisbrodt, Cathy
 Wells, Mia
 Westrom, Lynn
 Woche, Melissa

Did Not Attend:

Anderson, Dirk
 Armour, John
 Assadian, Nurlana
 Bahiraei, Kelly
 Bailey, Christina

Baker, Angela
 Barrow, Terri
 Battle, BiShaune
 Behnam-Gilani, Ali
 Brassil, John
 Brown, Kenneth
 Carney, Kathy
 Debeb, Kelley
 Eardley, Karen
 Engstrom, Steven
 Giese, Tiffany
 Glende, Lora
 Harbin, Rachel
 Harrell, Rachel
 Heaton, Ashely
 Hickey, Emily
 Hicks, Antoinette
 Johnson, Faye
 Kasinger, Jake
 Lammers, Lillian
 Latham, Vickie
 Lord, Sara
 Loudon, Jeff
 McClure, Nathan
 Miller, Jean
 Miltner, Damon
 Parks, Liv

Pepper, Ronnie
 Pickert, Donald
 Preston, Chris
 Provost, Carl
 Pursley, Amber
 Rauh, Johnathan
 Robinson-Nichols, Monique
 Seckman, Matthew
 Shelato, Mary
 Sierra, Anthony
 Smith, Susie
 Smothers, Natalia
 Soren, Carol
 Teaford, Jeremy
 Tharp, Anthony
 Thomas, Anna

Turner, Kimberly
 Vincz, JaNiece
 Waits, Robert
 Williams, Megan

Sent Regrets:
 Barrow, Terrie
 Behnam-Gilani, Ali
 Carney, Kathy
 Eardley, Karen
 Heaton, Ashley
 Latham, Vickie
 McClure, Nathan
 Miller, Jean
 Rauh, Jonathan
 Soren, Carol

Vincz, JaNiece
 Williams, Megan
 Wood, Catherine

Visitors:
 Jim Kendall, Work
 Life/EAP
 Anita Jenious, EAD
 Scotti Glasgow, HR
 Pam Brown, HR
 Madison, Gibson, HR
 Barbara Carroll, HR
 Anita Wilhelm, DAR
 Bari Brooks, HR
 Deb Grant, HR
 Alex Wilson

8:30 a.m. President Al Brady called the meeting to order.

OLD & NEW BUSINESS ANNOUNCEMENTS

- Welcome from President Al Brady.
- Approval of the April minutes.
- Reminder to assign Vanderbilt's Employee Hardship Fund to your Kroger card each year.

COMMITTEE HIGHLIGHTS & REPORTS

Events, co-chairs Judy Johnson and Amanda King

- Nothing to report.

Membership, chair, Anna Thomas

- Happy Birthday to all the May birthdays.
- Odd numbered group spring elections are underway. Voting will take place May 15-19 with election results to go out June 1.

Staff Life, co-chairs. Andy Richter and Jeff Loudon

- Nothing to report.

Communication, chair Jenny Mandeville

- Nothing to report.

Rules and Administration, co-chairs Melissa Woche and Vickie Latham

- Nothing to report.

Standing Committees

Benefits

- Nothing to report.

Traffic & Parking

- Nothing to report.

Athletics

- Nothing to report.

USAC Election Speeches and Voting

- The list of candidates for officer positions was presented with voting to follow.
- On the ballot: Vice-President/President Elect: Jenny Mandeville; Treasurer: Eric Jones and Secretary: Shelley Darling. Candidates were given the opportunity to address the meeting.
- Ballots were distributed and collected to be counted.

Update: Scotty Glasgow Senior Special Events Coordinator

- Flyers were distributed for the Employee Appreciation Picnic which will be held Tuesday, May 16, on University Library Lawn from 11:00 a.m. to 2:00 p.m.
- The picnic is for both VU and VUMC employees.
- New things have been added this year including a vendor area, corn hole and air guitar.
- The dining employees who have already left for the year are invited back to attend the picnic.
- Please post flyers in your area.

SkyVU Update: Natalie Richardson

- There is currently a lot of testing going on.
- Kickoff event – Flight School – will be held October 2-4 at the Student Life Center.
- Webinars are being held regularly. Let the team know if you are interested in getting on the email list. The archived webinars can be found on SkyVU website under Change Network, Change Agents.
- Hot Topics – A flight check-in event is scheduled for Wednesday, June 27 from 2:00-3:00 p.m. in the Commons Multi-Purpose Room with free ice cream to follow.

Staff Campus Resources Panel: Deb Grant, Executive Director of HR, Employee Relations; Pam A. Brown, HR Learning & Organizational Development; Anita Jenious, Director, Equal Opportunity, Affirmative Action & Disability Services (EAD); and Jim Kendall, Manager, Work/Life Connection, Employee Assistance Program (EAP)

- Barbara Carroll, moderator, introduced the panel and asked a series of questions giving each panelist a chance to respond. Questions from the audience were then fielded.
- HR's Organizational Development Team's work is to orient, listen, develop and thank Vanderbilt employees.
- The EOAA/ EAD office works to assure accommodations for anyone who has need. They offer assistance for questions and concerns regarding age, gender, race, etc. The office investigates complaints, produce affirmative action plans and offers training on all the above topics.
- HR's Employee Relations office works as a one-stop shopping model. They serve the HR concerns of the institution. Training is specialized. They also deal with FMLA law which is very complicated but are willing to train department staff.

- Work/Life Connection – EAP (Employee Assistance Program) office is similar to a travel agent for psychological services. They are there to help people sort out and develop a plan to attack whatever life distress a person is dealing with. The programs available through their office are: assessment, grief counseling, referrals, performance coaching, consultations with managers, administer the employee hardship fund, recovery support groups, psychological first aid, and training for building a resilience skill set.

A recording of the meeting may be viewed in its entirety by following the link on the USAC website.

CLOSING

The next meeting will be held on June 13, at 8:30 a.m. in the Student Life Center Board of Trust Room.

Meeting was adjourned.