Innovative/Translational Cancer Research Grant
Application Announcement

Applications will be accepted from
November 1, 2021 - February 4, 2022

The Mary Kay Ash Foundation^{SM}, a funding source for cancer research, is currently accepting applications for innovative grants for translational research for cancers affecting women, including but not limited to ovarian, uterine, breast and/or cervical cancer. Grants will be awarded in the amount of $100,000 over a two-year period.

Application Requirements & Guidelines:
- Grants are by invitation only.
- **One** grant application will be accepted from each accredited cancer research institute or medical school. It is up to each institute to conduct an internal review process to determine their applicant. No exceptions.
- Principal Investigator must be appointed a full-time assistant professor or higher at the time of application submission and commit a minimum 5% effort.
- All text and general page formatting guidelines should adhere to NIH-format, which can be referenced on the NIH website here.
- If you are applying on behalf of a PI, please use the PI's name and information to create the GrantsConnect user profile login. This will affect the way the application appears to our Research Review Committee.
- Please review the FAQs section and Applicant User Guide for additional questions you may encounter.

For questions not addressed within the FAQs section or Applicant User Guide, please contact Julia Santosuosso at Julia.Santosuosso@mkcorp.com.

FREQUENTLY ASKED QUESTIONS

1. **I am assisting the PI to submit their application from the development, foundation relations, etc. office. May I complete the application on behalf of the PI?**
   - Yes, **BUT** please create the GrantsConnect user profile with the **PI's first and last name**. When you create a new user, the First and Last Name fields populate the application submission name. This is what the Research Review Committee will see, and it needs to be the PI's name.
   - If an additional person needs to receive notifications regarding the status of the application, you can provide their contact information in the new user fields and/or provide the university contact within the application.

2. **We have multiple campuses within our university system. Is each campus eligible to apply?**
   - Each campus within a larger university system is eligible to submit ONE application.
   - E.g., The University of Texas at San Antonio and The University of Texas at Austin are considered two separate campuses within the greater University of Texas system. Each campus is eligible to submit a single application.

3. **We have multiple schools within our campus that would like to apply (i.e. school of pharmacy, medical school, cancer center, etc.) How many applications can be submitted?**
   - Any schools, cancer centers, and affiliated institutions within the same campus system/EIN will need to submit **one** application on behalf of the entire campus. It will be up to your internal selection process to determine the strongest candidate.
   - For example, if the selected applicant is from the school of pharmacology, then the medical school could not also submit an applicant.

4. **When will I be notified if I receive an award?**
   - Grant announcements typically occur around the beginning of June. We will contact the university contact and PI within the application to notify if an award has been granted and follow-up with next steps.

5. **When will funds be administered if my grant is awarded?**
   - Once notified of being a recipient, you will receive a contract for review. Upon a fully executed contract, the first $50,000 will be issued. A one-year progress report is required to receive the remaining balance of $50,000. A final report will be due upon completion of the grant period.

6. **What is the timing of the grant period?**
   - The two-year grant period is currently under review and will be available once contracts are distributed to the final awardees around June 2022. Year one progress report is due on July 15, 2023 and a final report is due August 30, 2024.)

7. **What are the document formatting requirements?**
   - For all documents, please adhere to NIH-format guidelines which can be referenced on the NIH website [here](#).

8. **Are co-PIs allowed?**
   - Yes, one co-PI is permitted; an NIH-format CV is required in the upload section for the co-PI.
   - Co-PI must meet the same eligibility requirements as PI (full-time assistant professor or higher).
   - Post-doc contributors will need to be listed as co-investigators, not co-PIs.
   - International co-PIs are permitted with the caveat that all funds will be designated to the U.S.-based university.

9. **Is there a salary cap?**
   - Yes, we do impose the salary cap, and are adhering to the NIH cap of $199,300 (as of 1/13/21).
   - Please reference and adhere to the most current [NIH Salary Cap, Stipends & Training Funds](#) guidelines.

10. **Does the applicant need to be a U.S. citizen to apply?**
    - No, U.S. citizenship is not a requirement.

11. **Is 15% of indirect costs based on the total $100,000 or the total of the direct costs?**
    - Indirect costs can't exceed 15% of the direct costs total (E.g., Direct costs ≤ $86,956, Indirect costs ≤ $13,044)

12. **Are there any restrictions on how dollars may be allocated for the budget?**
   - The only restrictions imposed are 1) the total budget may not exceed $100,000 (combined indirect/direct costs), 2) equipment and travel costs must be justified, 3) indirect costs must not exceed 15% of direct costs.
   - Budget format should follow NIH PHS 398 and include justification.
   - Please see Example Budget* below for additional clarification.

13. **Are previous years' grant recipients eligible to apply?**
   - Yes, as long as they are not currently receiving funding from *The Mary Kay Ash Foundation*.

14. **Is a nomination/formal letter of intent required once the final candidate has been selected by the institution?**
   - No, a formal letter of nomination is not requested. Selections should be administered through your internal procedures, and we assume the final applicant has been vetted through each institution's selection process. Simply complete the application prior to the deadline.

15. **Does the applicant have to be an appointed member of the medical school faculty?**
   - No, applicants are eligible from any school within the accredited university who received the invitation, so long as their proposal is on topic (E.g., women's cancer) and they are an appointed full-time assistant professor or higher at the time of submission.
   - Staff scientists, postdoctoral trainees and instructors are NOT eligible.

16. **Is a professor pending appointment to a full-time position after the submission date eligible to apply?**
   - No, pending future appointments will not be honored. Applicant must be a full-time faculty member at the time of submission.

17. **Are studies requiring the use of animal testing allowed?**
   - Animal studies are allowed. Researchers will need to indicate how their studies would impact patient care in the future should their research be successful.

18. **Does the application need to be submitted through a 501(c)(3) or an education institution EIN?**
   - Either is acceptable depending on your university's preference.

19. **Is preliminary data important to include in the proposal?**
   - Preliminary data is not required, however it is helpful to include if available.

20. **Is there a minimum amount of research/protected time that an application is required to commit?**
   - PI's should commit a minimum of 5% effort.

21. **What components will be required within the application? (All documents should be PDFs in NIH-format.)**
   - Research Description (6 pages max.)
   - Literature References Cited (2 pages max.)
   - Letters of Collaboration/Letters of Support (3 pages max.)
   - Current Financial Support (2 pages max.)
   - NIH-format Budget & Justification
   - NIH-format Bio sketch or equivalent (5 pages max.)
   - *If a co-PI or additional collaborators are included in your research team, please provide a brief resume for each.*

*Example Budget

Program Director/Principal Investigator (Last, First, Middle):

DETAILED BUDGET FOR INITIAL BUDGET PERIOD DIRECT COSTS ONLY	FROM	THROUGH

List PERSONNEL *(Applicant organization only)*
Use Cal, Acad, or Summer to Enter Months Devoted to Project
Enter Dollar Amounts Requested *(omit cents)* for Salary Requested and Fringe Benefits

NAME	ROLE ON PROJECT	Cal. Mnths	Acad. Mnths	Summer Mnths	INST.BASE SALARY	SALARY REQUESTED	FRINGE BENEFITS	TOTAL
	PD/PI							0
								0
								0
								0
								0
								0
SUBTOTALS ⟶						0	0	0

CONSULTANT COSTS

EQUIPMENT *(Itemize)*

SUPPLIES *(Itemize by category)*

TRAVEL

INPATIENT CARE COSTS

OUTPATIENT CARE COSTS

ALTERATIONS AND RENOVATIONS *(Itemize by category)*

OTHER EXPENSES *(Itemize by category)*

CONSORTIUM/CONTRACTUAL COSTS	DIRECT COSTS	
SUBTOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD *(Item 7a, Face Page)*		$ 0
CONSORTIUM/CONTRACTUAL COSTS	FACILITIES AND ADMINISTRATIVE COSTS	
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD		$ 0